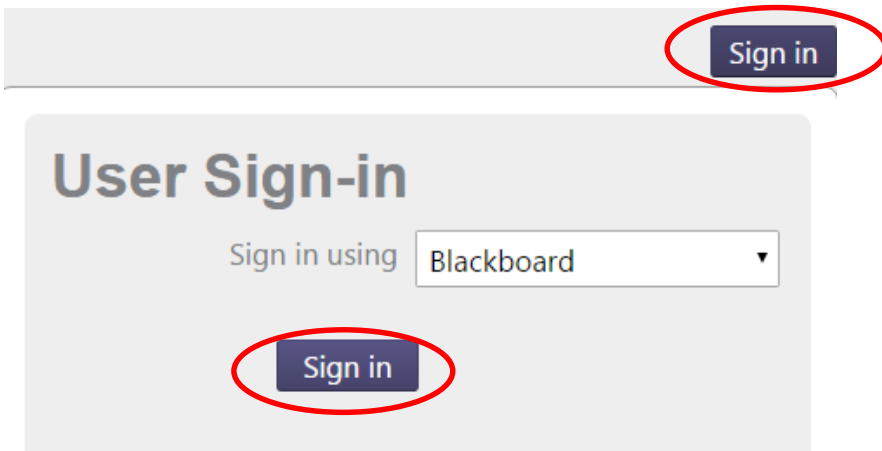


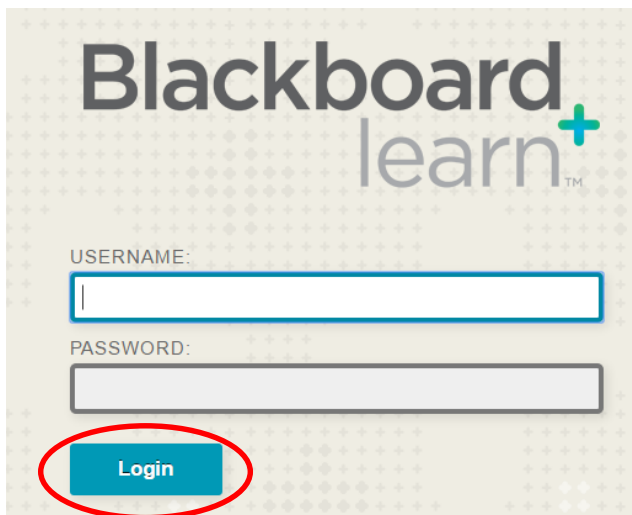
## Move Video from One Folder to Another

**Step 1:** Go to [currycapture.hosted.panopto.com](http://currycapture.hosted.panopto.com). Choose **Sign in using Blackboard** option.



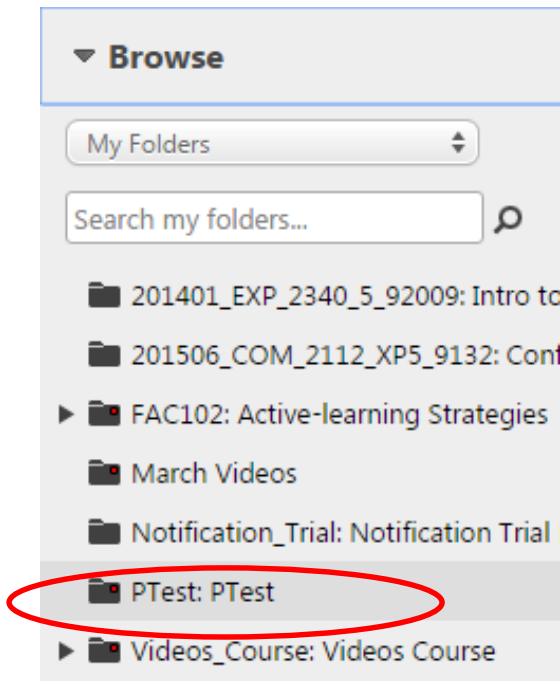
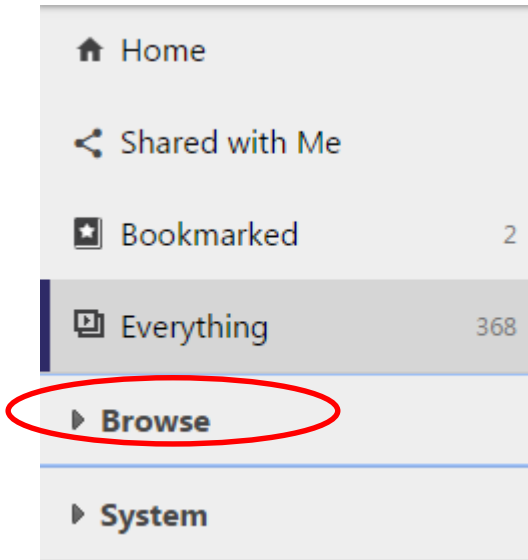
The screenshot shows the top right corner of a web page with a dark blue 'Sign in' button circled in red. Below this is a 'User Sign-in' section with a dropdown menu labeled 'Sign in using' and 'Blackboard' selected. A second 'Sign in' button is circled in red below the dropdown.

Enter your Blackboard Credentials. Click **Login**.



The screenshot displays the Blackboard Learn login interface. At the top is the 'Blackboard learn+' logo. Below it are two input fields: 'USERNAME:' and 'PASSWORD:'. A blue 'Login' button is circled in red at the bottom of the form.

**Step 2:** On the left hand side of the screen is a menu. To access your list of folders click on **Browse**. This will show you **My Folders**. Click on the Folder where the Video is located to open.



**Step 3:** Hover over the name of the video you would like to move. Click **Settings**.



Wednesday, April 06, 2016 at 1:14:40 PM

4 months ago in PTest: PTest

⚙ Settings 👤 Share ✎ Edit 📊 Stats 🗑 Delete

**Step 4:** A dialog box will appear. Click on **Edit** after the Folder Name.

**Overview** Session Information

- Share
- Outputs
- Streams
- Captions
- Manage
- Log

Name	Wednesday, April 06, 2016 at 1:14:40 PM	<a href="#">Edit</a>
Folder	PTest: PTest	<a href="#">Edit</a>
Viewer link	<a href="https://currycapture.hosted.panopto.com/Panopto/Pages/Viewer.asp">https://currycapture.hosted.panopto.com/Panopto/Pages/Viewer.asp</a>	
Owner	blackboard\acrabb0111 (Amanda Crabb)	
Videographer	blackboard\acrabb0111 (Amanda Crabb)	
Start	Wednesday, April 06, 2016 @ 1:13:07 PM	
Duration	00:49	
Webcast	No	
Discussion	<input checked="" type="checkbox"/> Allow viewers to post comments	

**Step 4:** Click on the Down Arrow. All of the folders you have access to will appear. Select the new destination folder.

**Step 5:** Click **Save**.

**Overview** Session Information

- Share
- Outputs
- Streams
- Search

Name	Wednesday, April 06, 2016 at 1:14:40 PM	<a href="#">Edit</a>
Folder	Panopto Videos	

[Save](#) [Cancel](#)